

Minutes: Leesburg Planning Commission December 20, 2001

The Leesburg Planning Commission met on Thursday, December 20, 2001 at 7:00 p.m. in the Council Chambers at 25 West Market Street, Leesburg, VA. Staff members present for the meeting were Delane Parks, Nancy Kitchens, Mac Willingham, Brian Boucher and Jennifer Moore.

CALL TO ORDER:

The meeting was called to order at 7:05 p.m.

ROLL CALL:

Present: Chairman Vaughan
Vice-Chairman Cable
Commissioner Minchew
Commissioner Werner
Commissioner Zawacki
Commissioner Schonberger
Commissioner Kennedy
Councilmember Umstatt

ADOPTION OF MINUTES:

Commissioner Schonberger made a motion to approve the minutes of November 15th and December 6th, 2001 as submitted.

Motion: Schonberger

Second: Cable

Carried: 6-0, Commissioner Minchew
was not yet present

REMARKS BY PETITIONERS

Mr. Jack Williams, 401 Edwards Ferry Road, stated that he does not believe that the plan for Leesburg Office Plaza is in general conformance with the Town Ordinances and would ask that the Commission deny this application based on non-conformance.

Mr. Marco Cevenini, 321 Edwards Ferry Road, stated that he is opposed to the Leesburg Office Plaza as well and would like the Commission to deny this application.

PUBLIC HEARINGS:

None

SUBDIVISION AND LAND DEVELOPMENT:

LEESBURG PLAZA OFFICE BUILDING – PRELIMINARY/FINAL DEVELOPMENT PLAN – Nick Colonna, Senior Planner

Mr. Colonna went over this application with the Commission. The Planning Commission discussed placement of the wall on the property. Town Attorney, Bill Donnelley spoke to the Commission regarding placement of the wall.

Mr. Mark Dick and Mr. Mike Banzhoff, representatives for the applicant came forward to answer any questions that the Commission might have had.

The Commission discussed at length the placement of the wall. The Commission also determined, based on the Town Attorney's recommendation, that they would not require a letter from the applicant in the future agreeing to staff's conditions.

Commissioner Schonberger made a motion to approve the motion presented by staff adding the language "and upon resolution to the satisfaction of the Town staff as to the location of the buffer wall."

Motion: Schonberger
Second: Cable
Carried: 7-0

ZONING:

None

COMPREHENSIVE PLANNING:

STAFF REPORT, SE 2001-05, JERRY'S CHEVROLET/OLDSMOBILE – Nancy C. Kitchens, Senior Planner

Ms. Kitchens presented a staff report regarding the application and went over any changes with the Commission since they heard this application last.

Mr. Chuck Dunlap, representative for the applicant came forward to speak and answer questions from the Commission.

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Commissioner Kennedy made a motion to forward to Council a recommendation of conditional approval for this application. Commissioner Schonberger offered an amendment to the motion stating, "the development of site shall not cause the adjoining lot currently occupied by CVS to not be in compliance with any Town imposed conditions for the development of the CVS lot". Commissioner Kennedy accepted the amendment.

Motion: Kennedy
Second: Werner
Carried: 7-0

COUNCIL REPRESENTATIVE'S REPORT:

None

STAFF AND COMMITTEE REPORTS:

Commissioner Kennedy announced that the planters are ready to be given out. Chairman Vaughan stated that he would contact the recipients.

OLD AND NEW BUSINESS:

Mr. Phillips stated that the Annual Report has to be completed by the end of December so that the Commission can give a report to the Council.

Mr. Phillips stated that he spoke with Bill Donnelly regarding election of officers and the Town Attorney ruled that the Commission has to run with the Town Code which states that the elections must be done in July.

ADJOURNMENT:

There being no further business the meeting adjourned at 9:30 p.m.